

ACH Payment Processing Application



Oildale Mutual Water Company
 2836 McCray Street
 Bakersfield, CA 93308
 Phone: 661-399-5516
 www.oildalewater.com

ACH (Automated Clearing House) Payment Processing automatically pays your water bill by deducting your balance due from your checking account. To use the service, complete the required information below and sign the authorization signature line. Submit the completed Application with a blank voided check for your checking account that is imprinted with your name, account number, and routing transit number, from which you want the payments withdrawn. Once ACH is activated, the balance due will be deducted automatically each month from the designated checking account on the 3rd day of each month. **Activation will occur for the next billing cycle following receipt of this completed Application. Therefore, your current balance due must be paid separately.**

Date:

New Revised Cancellation

Customer Information

Last & First Name:

Service Address:

Service City:

Service Zip Code:

Account Number:

Home Phone:

Cell Phone:

Email Address:

Customer Bank Account Information

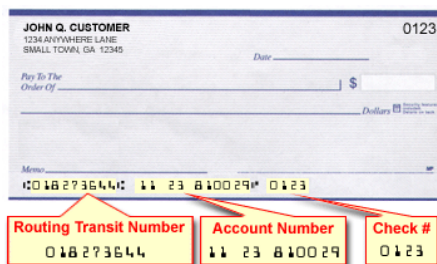
Name of Bank:

Branch Location:

Type of Account: Checking

Account Number:

ABA Routing Number:



Terms and Conditions

1. All applications for ACH Payment Processing must be made on an Oildale Mutual Water Company ACH Payment Processing Application form.
2. This authorization will remain in effect until a Revised or Cancellation ACH Payment Processing Application form is received. Such written notification of revision or termination is required, in such time and in such manner as to afford a reasonable opportunity to act upon it; at least five (5) days prior to the automatic deduction date.
3. **A separate ACH Payment Processing Application form must be submitted for each water service account.**
4. All Applications must include a voided, blank check for checking accounts imprinted with the account info to ensure the accuracy of the customer's account and routing transit numbers.
5. The customer is responsible for notifying Oildale Mutual Water Company of changes in bank account information by submitting a Revised ACH Payment Processing Application form with a new voided, blank check from the designated account.
6. If sufficient funds are not available in the customer's bank account to allow the bank to process payment of the outstanding balance of the monthly water bill when submitted, the customer will remit directly to OMWC the outstanding balance due, in addition to the current Returned Check Fee.
7. Oildale Mutual Water Company reserves the right to deny any Application or cancel current ACH arrangements without penalty.

Authorization

I hereby authorize Oildale Mutual Water Company to initiate recurring debit entries to my personal checking account designated on this form. The debit will be processed for the full amount of my monthly Oildale Mutual Water Company account balance on the third day of each month. The above Terms and Conditions are accepted by:

To Enroll in ACH Payment Processing:

Complete, print, sign and return this form with a voided check to:
Oildale Mutual Water Company
 2836 McCray Street (office)
 P.O. Box 5638 (mail)
 Bakersfield, CA 93308-5638

Signature _____

Date _____

ACH Payment Processing FAQ

1. What is ACH (or Automated Clearing House) Payment Processing?

Your water bill is automatically paid each month by a deduction from your checking account until you cancel your enrollment in the program.

2. What are the benefits of Oildale Water Mutual Company's ACH Payment Processing?

You save time because you no longer have to write a check. You save money by avoiding the cost of postage or fuel to deliver the payment. You can be assured that your payment will consistently be delivered on time, avoiding late charges.

3. What is the cost of ACH Payment Processing?

It is a service provided by Oildale Mutual Water Company at no charge to our customers.

4. How will I know the amount of the payment and when will my account be debited?

A monthly bill will be mailed to the property address or address provided. The debit transaction to your checking account will occur on the third day of each month in which the bill is received.

5. What if I have a question about my bill?

For questions concerning the accuracy of the amount due, contact our office at (661) 399-5516 as soon as you receive the bill. Every effort will be made to make any necessary adjustments before the due date of the remittance.

6. What if there are insufficient funds in my bank account on the day the payment is processed?

The current Returned Check Fee will be charged to your account. You will be required to remit the current water bill amount due, plus the Returned Check Fee with cash or money order.

7. What if I change my bank account where the ACH Payments are deducted?

You must complete a Revised ACH Payment Processing Application with the updated bank account information, along with a copy of a voided blank check for new checking accounts imprinted with your name, account number and routing transit number. Please submit the completed and signed form to our office as designated on the Application.

8. How do I discontinue ACH Payment Processing?

You must complete a Cancellation ACH Payment Processing Application Form in order to discontinue the service. Please submit the completed and signed form to our office as designated on the form.