

ACH Payment Processing Application



Oildale Mutual Water Company
2836 McCray Street
Bakersfield, California 93308
Phone: 661-399-5516
www.oildalewater.com

ACH (Automated Clearing House) Payment Processing automatically pays your water bill by deducting your balance due from your checking or savings account. To use the service, complete the required information below and sign the authorization signature line. Submit the completed Application with a blank voided check for your checking account or a deposit slip for your savings account that is imprinted with your name, account number, and routing transit number, from which you want the payments withdrawn. Once ACH is activated, the balance due will be deducted automatically each month from the designated checking or savings account on the 3rd day of each month. Activation will occur for the next billing cycle following receipt of this completed Application, therefore your current balance due must be paid separately.

Date:

☐ New ☐ Revised ☐ Cancellation

Customer Information

Last & First Name:

Service Address:

Service City:

Service Zip Code:

Account Number:

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Home Phone:

Cell Phone:

Email Address:

Customer Bank Account Information

Name of Bank:

Branch Location:

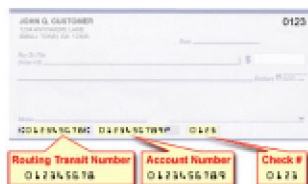
Type of Account

☐ Checking ☐ Savings

Account Number:

ABA Routing Number:

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Continue billing by mail
in addition to email?

☒ No ☐ Yes

To Enroll in ACH Payment Processing

Complete, print, sign, and return this form with a voided check or savings deposit slip to:
Oildale Mutual Water Company
2836 McCray Street (office)
P. O. Box 5638 (mail)
Bakersfield, California 93388-5638

Terms and Conditions

1. All applications for ACH Payment Processing must be made on an Oildale Mutual Water Company ACH Payment Processing Application form.
2. This authorization will remain in effect until a Revised or Cancellation ACH Payment Processing Application form is received. Such written notification from me of revision or termination is required, in such time and in such manner as to afford a reasonable opportunity to act upon it; at least five (5) days prior to the automatic deduction date.
3. **A separate ACH Payment Processing Application form must be submitted for each water service account.**
4. All Applications must include a voided, blank check for checking accounts or a savings account deposit slip imprinted with the account info to insure the accuracy of the customer's account and routing transit numbers.
5. The customer is responsible for notifying Oildale Mutual Water Company of changes in bank account information by submitting a Revised ACH Payment Processing Application form with a new voided, blank check or savings account deposit slip from the designated account.
6. If sufficient funds are not available in the customer's bank account to allow the bank to process payment of the outstanding balance of the monthly water bill when submitted, the customer will remit directly to OMWC the outstanding balance due, in addition to the current Returned Check Fee.
7. A copy of the customer's monthly billing will be sent to the customer's email address on the first day of each month, provided that the Email Address field is completed.
8. Oildale Mutual Water Company reserves the right to deny any Application or cancel current ACH arrangements without penalty.

Authorization

I hereby authorize Oildale Mutual Water Company to initiate recurring debit entries to my personal checking or savings account designated on this form. The debit will be processed for the full amount of my monthly Oildale Mutual Water Company account balance on the third day of each month. The above Terms and Conditions are accepted by:

Signature

Date

ACH Payment Processing FAQ

1. What is ACH or Automated Clearing House Payment Processing?

Your water bill is automatically paid each month by a deduction from your checking or savings account until you cancel your enrollment in the program.

2. What are the benefits of Oildale Water Mutual Company's ACH Payment Processing?

You save time because you no longer have to write a check. You save money by avoiding the cost of postage or fuel to deliver the payment. You can be assured that your payment will consistently be delivered on time, avoiding late charges.

3. What is the cost of ACH Payment Processing?

It is a service provided by Oildale Mutual Water Company at no charge to our customers.

4. How will I know the amount of the payment and when will my account be debited?

A copy of the monthly bill will be sent via email, provided that you complete the Email Address field with a valid email address in the Application form. The debit transaction to your checking or savings account will occur on the third of each month in which the bill is received. In order to continue to receive your bill by mail in addition to the emailed copy, you must specify that preference in the last field of the Application form.

5. What if I have a question about my bill?

For questions concerning the accuracy of the amount due, contact our office at (661) 399-5516 as soon as you receive the bill. Every effort will be made to make any necessary adjustments before the due date of the remittance.

6. What if there are insufficient funds in my bank account on the day the payment is processed?

The current Returned Check Fee will be charged to your account. You will be required to remit the current water bill amount due plus the Returned Check Fee with cash or money order.

7. What if I change my bank account where the ACH Payments are deducted?

You must complete a Revised ACH Payment Processing Application with the updated bank account information, along with a copy of a voided blank check for new checking accounts or a new savings account deposit slip imprinted with your name, account number, and routing transit number. Please submit the completed and signed form to our office as designated on the Application.

8. How do I discontinue ACH Payment Processing?

You must complete a Cancellation ACH Payment Processing Application Form in order to discontinue the service. Please submit the completed and signed form to our office as designated on the form.